

# **Exhibitor Schedule**

## Friday, December 4<sup>th</sup> Set-Up:

- 1:00 pm 6 pm in Coquina Ballroom
- \*If needing another time frame, please contact us and we will try our best to accommodate\*

## Saturday, December 5<sup>th</sup> Set-Up:

- 5:00 am 6:00 am
- \*All tables to be set no later than 6:00 am\*

### **Exhibit Times:**

- 6:00 am 7:30 am Registration and Breakfast (in exhibit room)
- 9:10 am 9:25 am Morning Break (in exhibit room)
- 10:30 am 10:45 am Morning Break (in exhibit room)
- **12:05 pm 12:55 pm -** Lunch (*in exhibit room*)
- 2:00 pm 2:15 pm Afternoon Break (in exhibit room-optional to exhibit)
- 4:00 pm 4:10 pm Afternoon Break (in exhibit room-optional to exhibit)
- 5:30 pm 7:00 pm Reception (optional to attend, must RSVP @ R-SportsMarketing@OrlandoHealth.com)

### **Saturday Tear Down:**

Following last afternoon breaks at 2:20 pm or 4:15 pm



# **Additional Exhibitor Information**

Please fill out packet with your chosen level and send back to <u>R-SportsMarketing@orlandohealth.com</u>. For payment, although it says to call or send check to Donna Schade, she is on medical leave. Please contact Michael Hawks (321) 843-2499 or Stephen May (321) 843-1296 to process credit card information over the phone.

Guarantee of company name/logo on printed symposium materials, only if registration and payment are received by Friday, December 28<sup>th</sup>.

RSVP to reception with number of attendees at <u>R-SportsMarketing@OrlanadoHealth.com</u>, no later than Tuesday, January 1, 2019.

Preferred MLS Rate - Single or Double Occupancy: \$199.00 + 12.5% State & Local Tax per night, per room – based on hotel availability. Hotel Reservation link: <u>https://book.passkey.com/go/mls19</u>

#### **Shipping:**

Hotel will be receiving packages starting Thursday, December 27<sup>th</sup> at the address below. Please label: JW Marriott Orlando, Grande Lakes MAJOR LEAGUE SOCCER / MEDICAL SYMPOSIUM / <u>COMPANY NAME</u>) 4012 Central Florida Pkwy Orlando, FL 32837

#### Friday Set-Up and Saturday Day of:

Load in at JW Marriott Convention Roundabout - Set-up in Coquina Ballroom. You do not need to park if you are just loading in.

JW Marriott Self-parking \$14.00, JW Marriott Valet \$35.00 - Self-parking is recommended as it's closer to symposium ballroom.

For inquiries on Friday, Jan. 4<sup>th</sup> and Saturday, Jan. 5<sup>th</sup> only, contact Rose, Orlando Health Planner, at (407) 949-1291.

### \*For additional questions contact R-SportsMarketing@OrlanadoHealth.com\*