





1414 Kuhl Ave.
Orlando, Florida 32806
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Type of Policy: RESIDENT POLICIES	Category: MEDICAL EDUCATION ADMINISTRATION
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Title: RESIDENT/FELLOW ELIGIBILITY AND SELECTION PROCESS	Policy #: 4799-4016	
Page: 1 of 2	Replaces #: 4799-3000	
Issue Date: 2/90	Developed By: Diana Collazo	
Revision Dates: 1/94; 4/00; 6/01; 5/03; 5/04; 1/05; 7/07; 2/09; 1/14, 6/14, 3/15, 2/22	Approved By: Mario J. Madruga, M.D.	

I. PURPOSE:

To establish guidelines pertaining to the selection of residents/fellows participating in ACGME Accredited Programs.

II. POLICY:

The Sponsoring Institution must have written policies and procedures for resident/fellow recruitment, selection, eligibility, and appointment consistent with ACGME Institutional and Common Program Requirements, and Recognition Requirements (if applicable), and must monitor each of its ACGME-accredited programs for compliance.

III. PROCEDURE:

Orlando Health residency programs will comply with ACGME standards when selecting resident applicants. Programs will participate in the National Resident Matching Program and will abide by its rules and regulations. All PGY I positions in each program are generally listed with the NRMP. Exceptions to this policy must be reviewed and approved by the Designated Institutional Official.

Resident/Fellow Eligibility



An applicant must meet one of the following qualifications to be eligible for appointment to an ACGME-accredited program;

- graduation from a medical school in the United States or Canada, accredited by the Liaison Committee on Medical Education (LCME); or,
- graduation from a college of osteopathic medicine in the United States, accredited by the American Osteopathic Association (AOA); or,
- graduation from a medical school outside of the United States or Canada, and meeting one of the following additional qualifications:
 - holds a currently valid certificate from the Educational Commission for Foreign Medical Graduates prior to appointment; or,
 - holds a full and unrestricted license to practice medicine in a United States licensing jurisdiction in his or her current ACGME specialty-/subspecialty program.
 - has graduated from a medical school outside the United States and has completed a Fifth Pathway program provided by an LCME-accredited medical school. A J-1 visa is the preferred visa type accepted for resident/fellow positions at Orlando Health.



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All required clinical education for entry into ACGME-accredited Fellowship programs must be completed in an ACGME-accredited core residency program, or in an RCPSC accredited or CFPC-accredited core residency program located in Canada.

Fellowship Programs must receive verification of each entering fellow’s level of competency in the required field using ACGME or Can MEDS Milestones assessments from the core residency program.

Resident/Fellow Selection

An applicant invited to interview for a resident/fellow position must be informed, in writing or by electronic means, of the terms, conditions, and benefits of appointment to the ACGME-accredited program, either in effect at the time of the interview or that will be in effect at the time of the applicant’s eventual appointments.

Information that is provided must include:

- stipends, benefits, professional liability coverage, and disability insurance accessible to residents/fellows;
- institutional policy(ies) for vacation and leaves of absence, including medical, parental, and caregiver leaves of absence; and,
- health insurance accessible to residents/fellows and their eligible dependents.