Reference Guide For

Orlando Health Team Member Health Plan

 WHATS NEW FOR 2019? Orlando Health Welcomes United Medical Resources (UMR) as the new third party administrators for Orlando Health Team Member plan Health Choice is now Orlando Health Network (OHN). Orlando Health Network (OHN) has new ID cards. 				
VERIFY PATIENT ELIGIBILITY Patient benefits and covered services Request precertification for services Review medical or pharmacy coverage, guidelines and payment policies Obtain information about organ and tissue transplant network	CONTACT 844-614-8435	WEBSITE Provider.umr.com		
PROVIDER CLAIMS Check/submit claims Provider appeals/ payments Verify patient eligibility	844-614-8435 UMR EDI 39026 PO Box 30541 Salt Lake City, UT 84130-0541	Provider.umr.com		
PHARMACY View prescription drug list Request an exception to the prescription drug list Specialty Pharmacy Services (specialty medications administered by injection or infusion and certain oral medications)	OptumRx 844-614-8435	Provider.umr.com		
OTHEROBA-Orlando BehavioralAdministrators (Behavioral Health)Cigna DentalEyeMed VisionOrlando Health NetworkRequest provider fee scheduleSubmit or inquire about professionalcredentialingRequest a copy of your contractUpdate Provider Directory	407.637.8075 800.244.6224 866.804.0982 Tel: 321.843.6700 Fax 321.843.6895 OrlandoHealthNetwork@OrlandoHea	www.cigna.com www.eyemed.com		

New ID cards issued for Team Member Health Plan Members

UMR	ORLANDO HEALTH HDHP PLAN		
	ORLANDO		
Issuer (80840) 911-39026-02	HEALTH [®]		
Member ID: 19830532	Group Number: 76-413548		
Member: BOB SAMPLE 00 MED Dependents: SPOUSE SAMPLE 01 MED	OPTUM Rx [™] Rx BIN: 610127 Rx PCN: 01960000 Rx GRP: 01962791		
	HEALTH [*] Network		
0710	Administered by UMR		
·			
r This card must be presented each time services are	requested. Printed: 09-07-2018		
Call UMR Care Management at the customer service number listed on this ID Card for plan required prior authorization. FAILURE TO CALL FOR PRIOR AUTHORIZATION MAY REDUCE BENEFITS.			
For Members: www.umr.com 844-614-8435 Orlando Health Virtual Visits:			
virtualvisit.orland	ohealth.com 407-637-8075		
Behavioral Health (OBA): For Providers: www.umr			
Claims: EDI # 39026, UMR, PO Box 30541, Salt Lake City, UT 84130-0541 Choice Plus Network: For out of network benefits only.			
UnitedHealthcare [®] Choice Plus Network Choice Plus Network Plus	DO Virtual Visit		
Pharmacists & Members: 877-559-2955			

Reference Guide For

Orlando Health Team Member Health Plan

Prior Authorizations Requirements			
<u>Services Requiring Prior</u> <u>Authorization</u>	OH Owned Physicians and Facilities	OH Affiliated Physicians and Facilities	
Inpatient Hospitalization	NO	YES	
Inpatient Maternity stays over 48 hours for normal delivery and 96 hours for C-section	NO	YES	
Inpatient Behavioral Health (acute care)	Refer to Orlando Behavioral Administrators	Refer to Orlando Behavioral Administrators	
Transplant and Transplant related services	NO	YES	
Skilled Nursing Facility (extended care facilities)	NO	YES	
Residential Treatment	Refer to Orlando Behavioral Administrators	Refer to Orlando Behavioral Administrators	
Home Health Care	NO	YES	
Partial Hospitalization Program	Refer to Orlando Behavioral Administrators	Refer to Orlando Behavioral Administrators	
Intensive Outpatient Treatment	Refer to Orlando Behavioral Administrators	Refer to Orlando Behavioral Administrators	
Durable Medical Equipment	YES	YES	
\$500 for rental	YES	YES	
\$1500 for purchase	YES	YES	
\$1000 for prosthetics	YES	YES	
Clinical Trials	YES	YES	
Bariatric Surgery *member must be covered on medical plan for minimum of 12 consecutive months to be eligible for this benefit	YES	YES	
Non-emergent Air Ambulance	YES	YES	
Other: Customer Required			
ABA Therapy	Refer to Orlando Behavioral Administrators	Refer to Orlando Behavioral Administrators	
Botox Injections	YES	YES	
Dental Anesthesia	NO	YES	
Gender Reassignment services and surgeries	YES	YES	
Genetic Testing including breast and ovarian cancer heredity testing	NO	YES	
Outpatient Behavioral Health	Refer to Orlando Behavioral Administrators	Refer to Orlando Behavioral Administrators	
Inpatient Long Term Acute Care (LTAC)	NO	YES	
Intravenous Immune Globulin (IVIG)	YES	YES	
Jaw Surgeries	YES	YES	
Nasal Surgeries	YES	YES	

Prior Authorization Requirements- Continued			
Services Requiring Prior Authorization	OH Owned Physicians and Facilities	OH Affiliated Physicians and Facilities	
Outpatient Rehabilitative therapies: Physical Therapy, Occupational Therapy and Speech Therapy *PA required after 16th visit	NO	YES	
Pediatric feeding program	YES	YES	
Pulmonary Rehabilitation	NO	YES	
Reconstructive surgeries *Excluding breast reconstruction after mastectomy or to repair burn	NO	YES	
Specialty medications that are administered in a physician's office exceed \$2,000/dose	YES	YES	
Treatment of varicose veins of the extremities (Sclerotherapy)	YES	YES	

Network Labs

ORMC-North Bed Tower

52 W. Underwood St., North Tower Orlando, FL 32806 Phone: (321) 843-9560 Fax: (321) 843-9561 Hours of Operation: M-F, 5:30AM-5:00PM Saturday: varies

Ambulatory Care Center

22 West Underwood St., 2nd floor Orlando, FL 32806 Phone: (321) 841-5280 Fax: (407) 423-5169 Hours of Operation: M-F, 6:30AM-3:00PM

Downtown Outpatient Lab

62 W. Columbia Street Orlando, FL 32806 Phone: (321) 841-5581 Fax: (321) 841-6586 Hours of Operation: M-F, 6:30AM-5:00PM

Arnold Palmer Hospital for Children

92 W. Miller St., 1st Floor Orlando, FL 32806 Phone: (321) 841-6574 Fax: (321) 841-6700 Hours of Operation: M-F, 8:00 AM – 4:30 PM Saturday: 9:00 AM-12:30 PM Specialty: Infants, Pediatrics

Orlando Health Heart Institute

1222 S. Orange Ave., 1st Floor Orlando, FL 32806 Phone: (321) 843-5097 Fax: (321) 843-5109 Hours of Operation: M-F, 6:30AM-5:30PM

Dr. P. Phillips Hospital

9400 Turkey Lake Road, 2nd Floor of Tower A Orlando, FL 32819 Phone: (407) 351-8555 Fax: (407) 354-1233 Hours of Operation: M-F, 6:00AM-4:00PM Saturday, 7:00AM-1:00PM

Orlando Health Medical Pavilion-

Spring Lake Outpatient Lab 7243 Della Drive. Suite E Orlando, FL 32819 Phone: (321) 842-0020 Fax: (321) 842-0029 Hours of Operation: M-Th, 7:00AM -5:00PM Friday 7:00AM-2:00PM

Oviedo Outpatient Lab

1000 West Broadway Street, Suite 106 Oviedo, FL 32765 Phone: (407) 359-6003 Fax: (407) 365-5714 Hours of Operation: M-F, 7:00AM-12:00PM 12:30PM- 3:30PM

South Seminole Hospital

555 West S.R. 434, 1st Floor Longwood, FL 32750 Phone: (407) 767-5803 Fax: (407) 767-5686 Hours of Operation: 6:00 AM-10:30 PM, 7 days a week

Leesburg Highland Lakes Outpatient Lab

26540 Ace Avenue, Suite 103 Leesburg, FL 34748 Phone: (352) 314-3074 Fax: (352) 314-3077 Hours of Operation: M-F, 6:00AM-12:00PM 12:30PM -2:30PM

Health Central Outpatient Lab

10000 W Colonial Drive Ocoee, FL 34761 Phone: (407) 296-1134 Fax: (407) 253-1674 Hours of Operation: M-F, 6:30AM-5:00PM Saturday: 8:00AM-12:00PM

South Lake Hospital Main Campus Lab

1900 Don Wickham Dr. Clermont, FL 34711 Phone: (352) 394-4071 ext. 8181 Hours of Operation: M-F, 6:00AM-5:00PM Saturday, 7:00AM - 12:00PM

Orlando Health Hospitals

Arnold Palmer Hospital for Children	Dr. P. Phillips Hospital
92 W Miller St	9400 Turkey Lake Rd
Orlando, FL 32806	Orlando, FL 32819
Call: <u>321.843.7777</u>	Call: <u>407.351.8500</u>
Health Central Hospital	Orlando Regional Medical Center
10000 W Colonial Dr	52 W Underwood St
Ocoee, FL 34761	Orlando, FL 32806
Call: <u>407.296.1000</u>	Call: <u>321.841.5111</u>
South Lake Hospital	South Seminole Hospital
1900 Don Wickham Dr	555 W SR 434
Clermont, FL 34711	Longwood, FL 32750
Call: <u>352.394.4071</u>	Call: <u>321.842.2000</u>
St. Cloud Regional Medical Center 2906 17th St. St. Cloud, FL 34769 Call: 407.892.2135	Winnie Palmer Hospital for Women & Babies 83 W Miller St Orlando, FL 32806 Call: <u>321.843.1110</u>

Urgent Care

CareSpot

CareSpot Urgent Care centers offer healthcare services for non-emergent medical problems that can develop unexpectedly and require immediate attention, filling the gap between primary care physicians and hospital emergency rooms.

Altamonte Springs

512 E Altamonte Dr. Suite #1000 Altamonte Springs, FL 32701 (321) 319-0212

Apopka

3840 FL-436 Suite #1000 Apopka, FL 32703 (407) 478-3202

East Sand Lake

7751 Kingspointe Pkwy Suite #114 Orlando, FL 32819 (407) 581-9672

Kissimmee

1414 E Osceola Pkwy Kissimmee, FL 34744 (407) 452-3700

Lake Mary

136 Parliament Loop Suite #1020 Lake Mary, FL 32746 (407) 333-0160 **Metro West** 2555 S Kirkman Rd Orlando, FL 32811 (407) 362-2030

Ocoee

(Orlando Health Express Care) 10959 W Colonial Dr Units 6 & 8 Ocoee, FL 34761 (407) 554-4590

South Orange

2323 S Orange Ave Orlando, FL 32806 (407) 418-9999

Winter Springs

5355 Red Bug Lake Rd Winter Springs, FL 32708 (321) 304-3300

Oviedo

968 W Mitchell Hammock Rd Suite #1050 Oviedo, FL 32765 (407) 871-6639

UMR commonly reviewed services July 2012

The following is UMR's standard list of commonly referred services requiring prior authorization review for medical necessity. Please note, this is not an all-inclusive list. UMR conducts reviews according to customer requirements outlined in their plan document. If the plan excludes the service or otherwise provides no benefit, the claim will be appropriately denied.

- Applied behavioral analysis (ABA) therapy for autism
- Artificial disc
- Bariatric services: gastric bypass surgery, Roux-en-Y, jejunostomy, stomach staple
- Blepharoplasty, levator resection, eyelid surgery
- Biofeedback
- Breast reduction, reduction mammoplasty, and gynecomastia
- · Botox injections
- Calcium heart scoring, electron-beam computer tomography (EBCT), heart scan, computed tomography angiography (CTA), cardiac computed tomography (cardiac CT)
- Clinical trials
- Cosmetic procedures
- Durable medical equipment (DME)
- Extracorporeal shockwave therapy (ESWT) and OssaTron Orthotripsy
- Experimental procedures and procedures that are not considered standard of care
- Genetic testing
- Growth hormone
- Hormone pellets
- Hyperbaric oxygen therapy (HBO)
- Hyperthermic chemotherapy
- Implanted devices: spinal cord stimulator, peripheral nerve stimulator, cochlear implant, bone growth stimulators, vagal nerve stimulators, etc.

- Intradiscal electrothermal treatment (IDET)
- Intravenous immunoglobulin (IVIG)
- Laser-assisted uvulopalatoplasty (LAUP)
- Neutron beam radiation therapy
- Obesity and morbid obesity
- Orthoptic training and vision therapy
- Panniculectomy, abdominoplasty, tummy tuck
- Platelet-rich plasma fat tissue graft
- Prolotherapy
- Proton beam radiation therapy
- Radiofrequency ablation (RFA)
- Reconstructive surgeries
- Rhinoplasty, septorhinoplasty, external nasal surgery, combination rhinoplasty surgeries
- Scar revision
- SIR-Spheres/selective internal radiation therapy (SIRT).
- Somnoplasty and tongue reduction (often done for snoring)
- Synagis/RSV vaccine
- Therapies: occupational, physical, and speech. Only refer for review if the plan specifically requires review. Initial evaluations for therapy do not require review.
- UPPP, UP3, uvulopalatopharyngoplasty
- Varicose vein procedures
- Virtual colonoscopy

Continued on back >>





The following services do not require review:

- Biopsies
- Claims under \$200: Unless the service is possibly experimental or therapies that require review
- Hyalgan, Supartz, Synvisc, Euflexxa, and Orthovisc: for osteoarthristis of the knee only. All other diagnosis codes require review.
- Lab, surgical pathology, and diagnostic testing
- Lupron, for the following diagnosis:
 - o Endometriosis
 - o Prostate cancer

- Office visits and initial evaluations
- Remicade, for the following DX codes:
 - o Rheumatoid arthritis
 - o Crohn's disease
 - o Ankylosing spondylitis
 - o Psoriatic arthritis
 - o Ulcerative colitis
- Septoplasty for deviated nasal septum. All other diagnosis codes require review.
- · Medicare is primary and has paid for services



Provider Online Services from UMR

UMR has made finding claim and benefit information for your patients quick and easy. At **umr.com**, you can view claims and benefit information including:

- Explanations of benefits (EOBs)
- Eligibility and benefit information
- Status updates on medical deductibles, outof-pocket and lifetime maximum amounts

Getting Started

To get started using online services:

- 1. Visit www.umr.com.
- 2. Select "providers."
- 3. Click "Need a username? Register here."
- Complete the online registration form and click "Submit".
- **5.** Enter your Tax ID number and provider name. You may view only claims associated with that Tax ID.

Viewing Member Information

After you have logged in, you can easily access member information. Select the tab for the type of claim information you would like to view.

- Enter the member's Social Security number or member ID in the Patient Lookup box and click "Search."
- Select the radio button next to the appropriate family member.
- **3.** Click "**Select Member**" to display the claim and benefit information for the selected individual in the windows below.
- Click "View More" in the appropriate window to view additional information.



Need a Form?

Download frequently used forms under myTools.

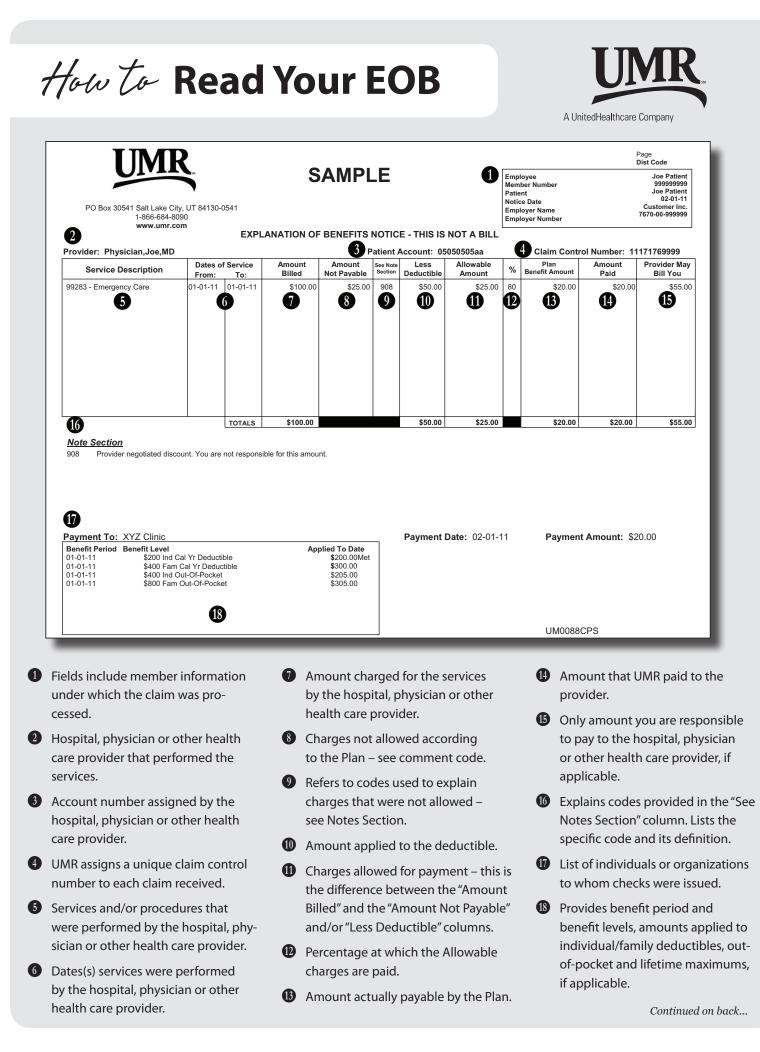
Need to Prior Notification for a Procedure?

Click **"Notification Request**" under myTools and complete the form.

Need Help?

- If you experience technical issues or are have difficulty registering, please contact our technical support team at 1-866-922-8266.
- If you have questions about claims or benefits, click the "Provider Service Center" link. The Provider Service Center link is displayed on the bottom of the Eligibility and Benefit Inquiry or Claim Inquiry screen after you have searched for a member's claim or benefit information. You will receive a pass code that you can use when you contact us by phone to bypass the Provider Self-Service system—connecting you to a customer service representative.





Cover Page Explanations:

- UMR toll-free telephone number for members to call with questions regarding the Explanation of Benefits.
- Web Site address for members to access regarding eligibility and claim information.
- **2** Indicates the specific time frame for members to file appeals. This information is provided in the members' SPD (Summary Plan Description). Also indicates the members' right to file civil action.
- **22** Indicates the telephone number for members to call with questions regarding appeal rights.
- Available for non-grandfathered only. Indicates the specific time frame for a member to file an appeal request using an external, independent, third party.
- Indicates the toll-free telephone number for members to call if they suspect illegal activity regarding claims.

PO BOX 3054 Salt Lake City. UT 84130-0541

JOE PATIENT 123 ABC LANE ANYTOWN USA 99999-9999

9 QUESTIONS / CONCERNS Contact 1-800-826-9781.

INTERNET: Online services are available 24 hours a day at www.umr.com.

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APPEAL: You may file an appeal of the claim decision by sending a written request and pertinent information within 180 days from the date of this Notice to "Claims Appeal Unit, P.O. Box 30546, Salt Lake City, UT 84130-0546". Refer to your current benefit booklet for information on the appeal process. After you have exhausted the mandatory appeal levels that are described in your benefit booklet, you have the right to bring a civil action under section 502(a) of the Employee Retirement Income Security Act(ERISA).

SAMPLE



OTHER RESOURCES TO HELP YOU For questions about your appeal rights, this notice, or for assistance you can contact the Employee Benefits Security Administration at 866-444-EBSA (3272).

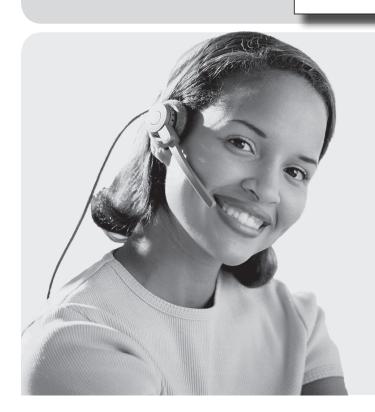
EXTERNAL REVIEW OPTION

If we continue to deny the payment, coverage or service requested, or if you do not receive a timely decision, you may be able to request an external review of your claim by an independent third party, who will review the denial and issue a final decision. Your written request must be received by UMR within four (4) months of the date you receive this notice.



HELP STOP FRAUD! If you know or suspect any illegal activity concerning claims, contact our anti-fraud unit by calling 1-800-356-5803. You do not need to identify yourself.

Refer to your benefit booklet for more details on Claim determination.





A UnitedHealthcare Company

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How to Read Your ID Card

- 1. Your medical benefits claims payer.
- 2. Your member identification number.
- **3.** Primary and covered dependents information.
- The group number assigned to your employer.
- **5.** Your prescription drug claims payor and plan information (used by the pharmacist to process your claims).
- 6. Your primary medical provider network. If your health care provider is a member of the network, you'll receive discounted rates for the services you receive.
- Magnetic barcode/strip your provider can scan to transfer your data electronically. Includes the following imbedded and encoded information: your name, names of your covered dependents, member number, group name, group number, pharmacy number, Rx BIN and provider network.

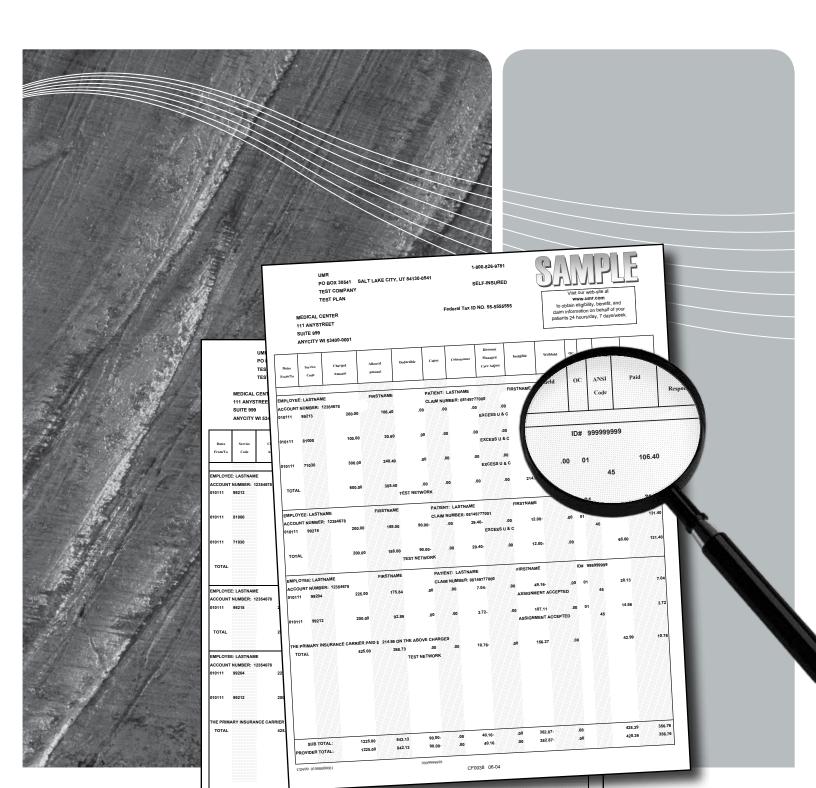
- 8. If you have questions about care management or notification requirements, call this number or refer to your benefit booklet.
- **9.** Your member customer service Web site and phone number.
- **10.** Nurseline phone number for 24/7 assistance (if applicable).
- **11.** Customer service Web site and phone number for providers' use.
- **12.** Instructions for mailing medical claims. You and your provider will use this information when filing your claims.
- **13.** Your secondary network, if you need to receive medical services while traveling outside your primary network area.
- **14.** Customer service phone number for your pharmacist's use.



UMR Your Company Name Here 1 Issuer (80840) 911-39026-02 Member ID: 12345678 Group Number: 76-010174 **4** Member: JANE SMITH 00 MED Prescription Payor Logo Here 3 Dependents JACK SMITH 01 MED Rx BIN: Rx GRP: Rx PCN: 123456 12345678 87654321 5 JORDYN SMITH 02 M MARK SMITH 03 MED 6 AY:TIER 1 /2 /3 \$XX/\$XX/\$XX Copay: OFFICE \$XX Primary Network Logo Here Administered by UMF 0710 7 THIS CARD MUST BE PRESENTED EACH TIME SERVICES ARE REQUESTED. Printed: 08-04-2010 8 Call UMR Care Management at XXX-XXX-XXXX for plan notification or refer to booklet. FAILURE TO CALL WITH NOTIFICATION MAY REDUCE BENEFITS For Members: www.umr.com Nurseline: United Behavioral Health: ent at XXX-XXX-XXXX for plan notification or refer to vo 9 ur employee benefit 123-456-7890 123-456-7890 123-456-7890 10 (13) For Providers: www.umr.com 123-456-7890 Claims EDI # 39026, UMR, PO Box 30541, Salt Lake City, UT 84130-0541 Secondary Network Logo Here Pharmacists & Members: 877-559-2955 (14 CAT #FS0085

Explanation *of* **Remittance Advice**





Explanation of Remittance Advice

- Remittance Advice for Period Ending: Last day of the week for the period covering the claims listed on this particular remittance advice.
- Identifying Plan Header: Header that identifies organizational plan (per OPI or Plan) that patients are associated with. Header includes name, address and return telephone number.

3 Plan Name: The plan name that the patients are associated with.

Employer Name: The company name the patients are associated with.

5 Provider Name and Address: The provider's name and address.

6 Federal Tax ID No.: The provider's federal tax ID number.

Dates From/To: Displays the first date of service through the last date of service for services performed.

Service Code: CPT/HCPCS procedure code (hospital charges will display as 00000).

Charged Amount: Total amount charged per service (hospital per diem charges will display on one line with one total charge amount).

Allowed Amount: Total amount of charge considered for payment. **Deductible:** The portion of the charge applied to the patient's deductible, if applicable.

Co-pay: The portion of the charge applied to the patient's co-pay, if applicable.

(B) Coinsurance: The portion of the charges applied to the patient's coinsurance, if applicable.

Discount Managed Care Adjust: Includes the amount of provider's negotiated discount and the amount not allowed per contracted fees (difference between the actual charge amount and the contracted allowable amount).

(5) Ineligible: Amount not allowed due to plan provisions.

Withheld: The portion of the approved charge that is withheld based upon negotiated rates.

OC: Number of occurrences per line of service.

ANSI Code: American Standard Institute (ANSI) code provides reason why charges are not allowed.

Paid: Amount paid to provider per line of service (amount may differ from amounts paid on EOB due to withhold amounts).

Patient Responsibility: Amount the patient is responsible for paying per line of service.

- **Employee:** The employee's name (last name, first name, middle initial).
- Patient: The patient's name (last name, first name, middle initial).
- 23 Cert No.: The employee's Social Security number or system assigned certificate number.
- Account Number: The patient's account number, submitted by the provider of service.
- Claim Number: The internal claim control number.
- **Total:** Total amounts per column.
- The Primary Insurance Paid: If applicable, displays the total amount the patient's primary insurance paid on the claim.

Subtotal: Subtotals for columns if pages follow.

- Provider Total: Total combined amounts for each provider, displayed on final page.
- OP Number: Banking source code (specific to each customer).
- Internal Number: Ten-digit internal sequence number matching the remittance advice to the appropriate payment check.
- Plan Administrator Web Site Address

